



INTERNATIONAL STUDENT ENROLLMENT CHECKLIST

Student: _____

Grade: _____

School Year: _____

To begin the application process, please complete and return the following items in English:

- _____ Application for Admissions – *student picture attached – local address guardian’s information.*
- _____ Enrollment Form – *local address and guardian’s information*
- _____ International Addendum – *foreign address and parent’s information.*
- _____ Parent/Student Agreement – *signed by guardian*
- _____ Health Records
- _____ Certificate of Immunization Status (CIS) **or** Certificate of Exemption (CES)
- _____ Official Transcript (9th-12th Grades) or Report Card (1st-8th Grades)
- _____ Proof of Income
- _____ Household Register
- _____ Copy of Visa/Passport
- _____ Christian Life Essay (6th-12th grades)
- _____ \$200 – Enrollment Fee
- _____ \$200 – I-20 Processing Fee

Following receipt of the above documents, forms, and fees you will be contacted to schedule the following:

- _____ Entrance Exam – *to be completed upon student’s arrival. (\$25 fee due at time of testing)*
- _____ Entrance interview – *to be completed upon student’s arrival.*

Referred to CFS by: _____

FOR OFFICE USE ONLY	DATE	INITIAL	NOTES
Interview w/ Guardian:	_____	_____	_____
Issue I-20 document (1-3 day turnaround)	_____	_____	_____
Entrance Exam date:	_____	_____	_____
Scheduled Interview:			
Dr. Ellington / Miss Bianchi	_____	_____	_____
Accept / Decline	_____	_____	_____
Met w/ Tuition Accts. Mgr.	_____	_____	_____
Letter Sent	_____	_____	_____
Data entered in Admin Plus	_____	_____	_____

BUILDING STUDENTS WHO IMPACT THE WORLD

33645 20th Avenue S. – Federal Way, WA 98003 – (253) 943-2500 – www.ChristianFaithSchool.com

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